



MYONGJI UNIVERSITY, SEOUL

Guideline for 2015 Summer Intensive Korean Language & Culture Program (IKLCP)

How to Apply to Myongji University

1. Application Deadline: 29 (Friday) May, 2015

2. Send Applications To:

Ms. Tenny Kim

Inbound & Summer School Program Officer

Office of International Affairs

tenny@mju.ac.kr & tennymju@gmail.com

① Address: Rm. 5402, 4fl of Administration Building, Myongji University

34 Geobukgol-ro, Seodaemun-gu, Seoul, Korea (Zip Code: 120-728)

② Contact: ☎ (+82) 2 300 1514 (Fax. +82 2 300 1516)

※Please **EMAIL your applications and required materials** to the above email address!

Send both scanned copy of the application with picture and editable word file!

4. Required Documents: **Refer to page 4

Program Overview – Program Description / Details / Curriculum / Period / Responsibilities

Program Description

IKLCP is a specially designed credit-bearing 2 week-long program for international students who want to learn practical Korean language or enhance their language proficiency and experience Korean contemporary/traditional culture. Instead of just sitting in standardized lectures in classrooms, cultural excursions, interaction with Korean students and participation-required hands-on activities will enhance the knowledge and understanding of Korean cultures, customs and current social trends. At the same time, by residing with the local students during the whole program period, international students get to befriend Korean students and live the Korean youth's hot and hip daily lives!

Program Details

- Issued class credits: 2 credits (32 class hours)
- Activities: Cultural Excursions (Korean palace, museum, cooking, performance shows, traditional market, Han River and more) & Club Activities taught by Myongji students
- Special features: Myongji International Outreach Student Club members will stay in the dormitory and deeply interact with the international students 24/7, which allows international students to experience the essence of young culture in Korea.
- Eligibility: All University or College students or 2015 graduates

Curriculum

- 1) Intermediate Korean Language (for those who wish to upgrade their Korean language proficiency rapidly)
 - 2) Beginner Korean Language + Lectures regarding Korean Society and Culture in English
- ※ Free text books provided.

Program Period

- 2015. 8. 2 ~ 2015. 8. 15 (must arrive Korea on Aug 2 and check-out from the dormitory on Aug 15)
- Opening Ceremony: 2015. 8. 3
- Closing Ceremony: 2015. 8. 14
- ※ Early check-in and late check-out is not allowed.

Participants' Responsibilities

- Dormitory housing fee
- Living cost
- Transportation fee
- Meal cost
- Travel Insurance

Participants' Benefits

- Welcoming Party
- IKLCP T-shirt
- Textbooks
- Farewell Party

Participants' Presentation

At the opening ceremony, students from different universities will have a moment to introduce themselves. At the closing ceremony, all students are obligated to either show video clips of their own national culture or perform a dance, song or any other traditional custom. National costumes are very welcomed.

Academic Information – Program Schedule / Classes / Orientation / Group Activities

Classes

- Classes are held five days a week (Monday ~ Friday)
- Each class is three~four hours
- Korean language classes are divided in two levels: beginner and intermediate

Orientation

During the orientation for below factors will be covered

- Overall program introduction
- Guideline to textbooks, course syllabus and teaching methods
- Campus guide
- Introduction to cultural excursions
- Education in accepting different cultures
- Attendance check manual
- Other relevant information regarding IKLCP
- Insurance guidelines (if you are to register for one in Korea)
- Club Activities
- Closing Ceremony
- Self-introduction of all students

VISA

- Normally, you do not need a separate student or working visa. However, please double check with your local Korean Embassy/Consulate in advance regarding the timeline of visa issue.
- It may take over a month in certain countries.
- Students are responsible for any delays in the issue of visa.
- Myongji University is not responsible in issuing the visa since that is the sole responsibility of the Korean Immigrations office.

Pick-up Service – Airport pick-up

Airport pick-up

Once you purchase your flight ticket, students must inform Ms. Tenny Kim at least by July 10, 2015 to arrange the airport pick-up service. Airport pick-up service is free of charge. Students from the same school are recommended to travel together.

2015 Schedule – Program Details

8/2 (SUN)	8/3 (MON)	8/4 (TUES)	8/5 (WED)	8/6 (THUR)	8/7 (FRI)	8/8 (SAT)
Arrive in Korea & Dormitory Check-in Pick-up Service Provided	10:00 Orientation 11:00 Campus Tour 12:00 Welcoming Luncheon 13:00~17:00 Korean Language Class ①	9:00~12:00 Korean Language Class ② 13:30 Club Activity 18:00 Han River Cruise Ride	9:00~12:00 Korean Language Class ③ 13:30 Tong-in Traditional Market, Kwanghwa Gate, Kyongbok Palace, Traditional Village	9:00~12:00 Korean Language Class ④ 13:30 Club Activity 17:00 The Painters Art Show	9:00~12:00 Korean Language Class ⑤ 13:30 Insadong Fan Making 14:30 Hanok Village (Korean Traditional Costume Try-outs)	11:00 COEX (Korean Contemporary Shopping Complex)
8/9 (SUN)	8/10 (MON)	8/11 (TUES)	8/12 (WED)	8/13 (THUR)	8/14 (FRI)	8/15 (SAT)
F R E E T I M E	9:00~12:00 Korean Language Class ⑥ 14:30 Club Activity 20:00 Bibap Music & Dance Performance, Cheonggye River	9:00~12:00 Korean Language Class ⑦ 13:30 Making Bulgogi, The Blue House or Korean National Assembly	9:00~12:00 Korean Language Class ⑧ 13:30 Making Korean Traditional Item	9:00~12:00 Korean Language Class ⑨ 13:30 Club Activity 18:30 Closing Ceremony Rehearsal	10:00 Closing Ceremony & Club Activity Performance Show 12:00 Farewell Party	Depart from Korea & Dormitory Check-out Optional Sent-off Service

※ There may be changes or adjustments without prior notice due to circumstances.

※ All participating students must take part in all activities and cannot be excused due to personal schedules except sicknesses or injuries.

Club Activities

Below Korean cultural activities are taught by Myongji students enhancing cultural exchange and interaction among students from different countries.

At the Closing ceremony, all students will be presenting or exhibiting what they have learned on stage.



1. Taekwondo

It is a Korean martial art. It combines combat and self-defense techniques with sport and exercise. Gyeorugi (pronounced [kjarugi]), a type of sparring, has been an Olympic event since 2000. Taekwondo was developed by a variety of Korean masters during the 1940s as combination of Okinawan karate, Chinese martial arts, and the ancient Korean traditions taekkyeon and gwonbeop.

2. Korean Pop Dance

K-POP is a musical genre originated in South Korea that is characterized by a wide variety of audiovisual elements. Although it comprises all genres of "popular music" within South Korea, the term is more often used in a narrower sense to describe a modern form of South Korean pop music covering: dance-pop, pop ballad, electronic, rock, metal, hip-hop music and R&B.



3. Korean Traditional Painting & Calligraphy

Students will paint four traditional plants with muc, a black charcoal for painting. In this traditional painting technique, the different usage of color black is used to portray each objects' brightness, distance, and importance. Light and Shade is a very important factor. The shades of black is portrayed by the amount of water mixed in the black charcoal. Painters need to grind the charcoal in rock & water to paint and use traditional brush to paint.

- ※ The club activities may change without prior notice due to circumstances.
- ※ All students must participate. There are number limits to each class and it is first-come, first-placed.
- ※ You will present what you have learned at the Closing Ceremony.

Application Procedure & Dates

Students can either register individually or register as a group through their home institution's international office. Information will be provided to all partner universities and individuals who contact Myongji University (MJU) personally.



Student submits the required application materials to the international office of his/her home university OR individually to MJU. - ONLY SCANNED copy to email, tenny@mju.ac.kr.

* Refer to "Program Checklist_2015" file for list of requirements

* Deadline: May 29, 2015



MJU emails welcoming letter and information to students and home institutions for students to ready themselves before arriving.



Students must confirm their participation in IKLCP by email to Myongji University.



Students must frequently check their emails and reply accordingly.

Students may be asked to take Korean placement test.



Students MUST ARRIVE in Korea on AUG 2, 2015 & ATTEND the orientation on AUG 3, 2015

Program Timeline

Application Deadline	Dormitory Check-in	Orientation & 1 st Class Date	Closing Ceremony	Dormitory Check-out
May 29, 2015	August 2, 2015	August 3, 2015	August 14, 2015	August 15, 2015

※ For those who participate in English Village Program, your check-in date is July 6, 2015.

Students or the home institution MUST REPLY & CONFIRM their participation to the IKLCP.

Please submit the required forms and materials

- scanned (soft copy) version via email (File name: Home Institution name_Student Name_Summer_IKLCP_2015)

▶ Ms. Tenny Kim (tenny@mju.ac.kr & tennymju@gmail.com)

Office of International Affairs

Room #5403, 4F Administration Building, Myongji University

34, Geobukgol-ro, Seodaemun-gu, Seoul, Korea

Zip code: 120-728

Phone: (+82) 2 300 1514

International Officers of international universities are kindly asked to collect the application documents of their students and review them before sending the scanned version in a ZIP file via email (File name: Home Institution name_Student Name_Summer_IKLCP_2015) and the original copy via post mail with a cover letter signed by the officers themselves (the cover letter should list the names of the students).

Required Documents

- Application Form
 - ▶ Use provided template
 - ** Be sure to check your email frequently to not miss any important notifications.**
 - Students are in charge of any disadvantages from not checking the emails.**
 - ** Double check for typos.**
 - ▶ Read all the instructions carefully and fill-in the blank or check accordingly
- Health Report Form
 - ▶ Use provided template (no sections should be left blank)
 - ▶ Provide relevant test results and documents
 - ▶ Needs to be filled out by a Medical Doctor at least 1 month prior to the student's entry to Korea
 - ** Negative test results in Tuberculosis and Hepatitis are required in entering on-campus housing.**
- Official Certificate of Enrollment and/or Graduation Certificate
 - ▶ Must be original version (scanned)
 - ▶ The latest version of your official certificate of enrollment, issued by the home university, which proves the student's current enrollment at the home university.
 - ▶ Graduation Certificate of Bachelor degree is necessary if you are a MA or Ph.D student or have graduated BA in 2015.
- Copy of Passport
 - ▶ A copy of the first page of the passport - the page which contains personal information
 - ▶ Need to have at least one year remaining until the expiration date
- Copy of Certificate of Health/Travel Insurance (valid for the duration of the program)
 - ▶ You can choose to purchase a health insurance in Korea when submitting the application and pay later
 - ▶ Specify in the application form
 - ** All exchange students must have travel health insurance that covers diseases and injuries.**
- Head-shot photo on the application form & a JPG file of your mug-shot
 - ▶ The background color of the picture needs to be WHITE
- (Selective) TOPIK or Korean proficiency test/exam result.
 - ▶ Please submit any Korean proficiency test result if you have one. This is to help our placement and does not relate to your acceptance to the program.

All document needs to be scanned and sent via EMAIL to Myongji University.

Submitted documents will not be returned to you for any cause.

Program Fees

- Program fee: 1,000,000 KRW (1,200,000 KRW for non-partner universities)
- Application fee: 100,000 KRW (waived for exchange students and students participating in IKLCP)
- Student life fee: 200,000 KRW (waived for exchange students and students participating in IKLCP)
- Seoul Campus Dormitory fee (Those who take both EVP & IKLCP must reside in the dormitory.)

	Quadruple Room	Double Room
Those who only take IKLCP	156,000 KRW	221,000 KRW
Those who take EVP & IKLCP	328,000 KRW	451,000 KRW
Bed sheet & pillow rental fee (optional)		10,000 KRW

Insurance

International students are required to purchase overseas travel health insurance before their arrival in South Korea. Be sure to check the insurance policies carefully for its coverage in South Korea. Make sure that the insurance policies cover the entire period of your stay at MJU – from the moment of stepping on the plane leaving for South Korea to the moment of stepping back on the soil of your home country after the end of the study. Some insurances only cover medical attention from selective hospitals so check the details and always keep a hotline phone number in your wallet and your passport.

Your arrival date **MUST BE July 6, 2015**. Therefore, please make sure that your insurance period starts from July 6, 2015 (or earlier depending on your departure date from home country) and ends on either July 31 or August 15 depending on your departure date from Korea. In any cases, please make sure that your insurance period is long enough to cover your personal leisure stay as well, and there are no missing (uninsured) days. Your insurance needs to cover accidents, injuries, sicknesses, diseases, and any personal damage such as robbery.

If extraordinary circumstances prevent students from buying overseas insurance before leaving their home country, you can purchase insurance after arriving at MJU. Students **MUST** inform OIA of MJU prior to their arrival that they wish to sign up for Korean insurance. There will be a service charge of 5,000 KRW for signing up a Korean insurance through OIA. Guidance will be provided during the orientation. But this is highly unrecommended, as you will be uninsured from the moment you step on the plane leaving for South Korea to the moment you actually pay for insurance after arrival at MJU.

During the short uninsured period, anything can happen. Should you receive medical treatment at a hospital during this period, there will be no reimbursement for the money you paid for the treatment even if you buy insurance afterwards. And all accidents, injuries, diseases, sickness, losses and damages are students' sole responsibility

Of course, even if the students have purchased overseas insurance before leaving their home country, they may purchase additional insurance after their arrival at MJU according to their needs. Guidance will be provided during the orientation. Below is a sample for reference.

CHARTIS
AMERICAN HOME ASSURANCE COMPANY KOREA
 19~19F, Seoul Central Bldg. #152, Seomun-dong, Dongnae-gu, Seoul 150-725, Korea
 Tel: +82-2-2260-6800 Fax: +82-2-2011-4665

CERTIFICATE

To whom it may concern
 Policy Number : T237025800
 Name of Insured : Jung Ji-Hoon(Rain)
 Date of Birth : 1988/02/01
 Effective Period : 2010/08/24 06:00~2011/08/24 06:00
 Endorsement Date :

This is to certify that the above stated person is an insured of AMERICAN HOME ASSURANCE COMPANY KOREA. Listed below is the coverage and limits provided.

ACCIDENT DEATH & DISABILITY : US \$ 20,000
 ACCIDENT MEDICAL EXPENSES : US \$ 20,000 Per accident
 SICKNESS MEDICAL EXPENSES : US \$ 20,000 Per sickness (DEDUCTIBLE)
 SICKNESS DEATH :
 PERSONAL LIABILITY :
 EVACUATION AND REPATRIATION : US \$ 20,000

Notes)
 1. Medical expense coverage amount is for each occurrence and there is no limit set for the aggregate amount per occurrence.
 2. The rating of American Home Assurance Company Korea by Standard & Poor's is A+

24 Hours Assistance: USA/Canada 1-800-358-2759 (toll free) Other Countries +82-2-3140-1788 (collect)

American Home Assurance Company Korea
 General Manager Brad Bennett

American Home Assurance Company Korea

2009 금융감독원 「소비자보호 우수금융회사」 선정

DONGBU INSURANCE CO., LTD.
 100-750 DONGBU BLDG. 23-F, CHI-DONG, CHUNG-GU, SEOUL, KOREA
 TEL: 82-2-1988-0100 FAX: 82-2-310-0114

CERTIFICATE OF INSURANCE

1. KIND OF INSURANCE : OVERSEAS STUDENT'S INSURANCE
 2. PURPOSE OF INSURANCE : STUDYING ABROAD
 3. POLICY NUMBER : 603100002284000
 4. POLICY PERIOD : FROM 25 JUL 2010, TO 25 JUL 2011
 5. NAME OF INSURED :

6. COVERAGE

- LOSS OF LIFE OR PERMANENT HANDICAP	USD	30,000
- ACCIDENT HOSPITALIZATION (in KOREA)	USD	24,547
- ACCIDENT OUT PATIENT (in KOREA)	USD	204
- ACCIDENT PRESCRIPTION MEDICATION (in KOREA)	USD	40
- ACCIDENT MEDICAL EXPENSES (outside KOREA)	USD	30,000
- SICKNESS DEATH	USD	10,000
- SICKNESS HOSPITALIZATION (in KOREA)	USD	24,547
- SICKNESS OUT PATIENT (in KOREA)	USD	204
- SICKNESS PRESCRIPTION MEDICATION (in KOREA)	USD	40
- SICKNESS MEDICAL EXPENSES (outside KOREA)	USD	30,000
- SARS & AVIAN INFLUENZA INFECTION ENDORSEMENT	USD	5,000
- EVACUATION/REPATRIATION	USD	10,000

DONGBU INSURANCE CO., LTD. latest financial ratings are as follows :
 A. M. BEST'S : A(Excellent)
 STANDARD & POOR'S : BBB+

DONGBU INSURANCE CO., LTD.
 Author Ized Signature

THE DATE OF ISSUE : 2010.07.22

Author Ized Signature*1 簽名인 實收印입니다.

On-campus Dormitory – Basic Information / Regulations & Facilities

Basic Information

Students who choose to live in the university dormitory must arrive at the airport **between 09:00 am ~ 16:00 pm on the official arrival date designated by the OIA**, to be picked up at the airport. Students will be picked up at Incheon International Airport by MJU International Outreach Student Club members or OIA interns and led to the dormitory for check-in. The official arrival (airport pick-up) date designated by the OIA is the dorm check-in date set by the dorm (early check-in and late check-out is strictly prohibited and not allowed).

Of course, if students have friends or relatives living in South Korea, they may choose to arrive in the country before the official arrival date and leave the country after the official departure date designated by the OIA. Students will be informed regarding further details (eg. the official arrival [airport pickup, dorm check-in] date etc.) later via e-mail. Students may choose to live in their relatives' place as well.

Regulations & Facilities

The Dormitory Building in Seoul Campus was built in 2006. It is a 9-Story building with a capacity of 864 students with 309 bed rooms. Each room is equipped with beds, closets, desks, shelves, a telephone, LAN system and refrigerators, along with separate bathrooms and shower rooms. Also TV, microwaves and electric kettles are equipped in the lounge for simple snacks and breakfast. Various subsidiary facilities are also available including a laundry room, a seminar room and a convenience store.

Please keep in mind the following facts.

- ▶ Male students and Female students live in separate sections in the dormitory and other genders are strictly prohibited in entering another gender's sections.
- ▶ Smoking and Drinking is strictly prohibited in the dormitory.
- ▶ Dormitory Hours: Main gate opening time-05:00 / Main gate closing time-24:00.
- ▶ Cooking is NOT allowed in the rooms.
 - ※ Most of the food served at the on-campus restaurants and cafeterias are Korean Food, which usually contains MEAT (BEEF and/or PORK). Please keep this in mind when applying, and personally arrange alternative methods for any meal restrictions due to religious or personal reasons.
- ▶ You may not be placed with roommates who you prefer.

Facility Pictures



Contact Information

Ms. Tenny Kim

Inbound & Summer Program Officer

Office of International Affairs, Myongji University

Rm. 5403, 4F Administration Building, 34 Geobukgol-ro, Seodaemun-gu, Seoul 120-728, Korea

Phone. (+82) 2 300 1514 / E-mail. tenny@mju.ac.kr or tennymju@gmail.com

*Please refer to separately attached application form files.

*Students MUST TYPE all the contents.

*All soft copy applications must reach MJU before May 29, 2015.

Myongji University Buddies – International Outreach Student Club of IKLCP



The Myongji International Outreach Student Club member students (Myongji Buddies) are selective elite students who represent Myongji University to the international student body. They will help you in getting settled in and guide you through convenient facilities in Myongji and accompany you in official cultural excursions.

You are asked to follow the guidance of the Myongji Buddies during all cultural excursions of IKLCP.

You can easily find the pictures of OULAMI's exciting adventures and activities at the official facebook page by searching for Myongji University International Outreach Student Club in facebook. International students may ask questions in the page and/or freely upload fun videos and pictures.

At Seoul Campus, the OULAMI room is located right next to the Office of International Affairs.

CONTACT INFO

Seoul Campus : Hyungyu Cho 82-10-7121-9087

Yongin Campus : Genius Park 82-10-7247-2409

- ※ For English Assistance : Hyejin Kim 82-10-2689-9118
- ※ For Japanese Assistance : Seung Eun Baek 82-10-3185-2969
- ※ For Chinese Assistance : Hyun Moo Jang 82-10-2240-8398
- ※ For Mongolian Assistance : Ina Suh 82-10-2258-9106
- ※ For Turkish Assistance : Hyunkyu Lee 82-10-7128-2966
- ※ Email : oulami2005@gmail.com