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2021-2022 ACADEMIC YEAR FALL OR SPRING SEMESTER ERASMUS & WORLD EXCHANGE REGISTRATION GUIDE











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• When you log in to http://bauexchange.bau.edu.tr/ from your internet browser, you will access the Erasmus + and Word Exchange application platform as seen in the picture. Click on the Register & Apply button on this page.



• Click on Student -> Erasmus -> Outgoing Student on the screen that appears.







• Click on Student -> Erasmus -> Outgoing Student on the screen that appears.



• Enter your information to register on the screen that appears.





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• After entering your information, you will see this screen in the picture.

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• Enter the username and the password that you previously created into the blanks.





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• When you entered the system, click on the **Complete the application** button.

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• Personal information, Student information, Application information appears on the screen; fill in the information sections one by one.





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• Enter your student information **completely** and **accurately**.

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• Enter your student information **completely** and **accurately**.





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• In the Foreign Language Exam Information section click on 20.03.2021- 10.00 AM

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The preferences section is where you write the names of universities you want to choose. You can find the list of partner universities of your faculty and department at
 http://international.bahcesehir.edu.tr/exchange/erasmus/outgoing-students/partner-universities-programs/.
 While making your choices, list the universities according to your preference order.





Erasmus+

• Upload your updated transcript. Your transcript must be signed or electronically signed otherwise it will not be accepted. You can request your transcript from the document request section on st.bau.edu.tr website.



• After checking the accuracy of all of your information, complete the application process.





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 After completing the application, download the application form from the Outgoing Student Application Form section, sign it yourself, and ask your academic coordinator to sign it. You can reach the academic coordinator of each department at

https://international.bahcesehir.edu.tr/exchange/erasmus/outgoingstudents/faculty-coordinators/.







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• Upload the signed application form to the system.





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 After completing your application, you will view your application status as 'In the process'. Your application will be updated as 'Application completed' within 5 working days. In this case, you will be entitled to the Erasmus English Exam. Check the approval status of your application before the application deadline.

Good Luck for Erasmus English Exam!