

Erasmus+ Traineeship Visa Application



1

Acceptance Letter

For Erasmus+ Internship mobility, the participant must have the acceptance letter with him/her in the visa application, in which the date ranges are determined and approved by the agreed place.

2

Visa Letter

When the visa application date approaches, you can come to our Erasmus+ office and get this document. This document proves that you are an Erasmus+ member of the person participating with a wet signature and stamp on the letterhead.

3

Language Proficiency

Participant can get a printout of the OLS result and also request language certificate from OIS system if you studied in BAU English Prep School before.

4

Learning Agreement for Traineeship

The student must contact the internship coordinator to complete and control the pre-mobility parts of the learning agreement. It is mandatory that the before mobility part sections are completed and the signature must be signed by the responsible people. In addition, it must be stamped by our office in the signature section.

5

Accommodation and Salary

Among the application documents, the document regarding where the participant will be accommodated must be included. In addition, if the participant will receive a salary from the institution where he will do his internship, he can request a letter from them stating this and show it in the visa application. Even if the salary is included in the learning agreement, it would be appropriate to show it as an annex.





6

Travel Health Insurance

It is obligatory to include health, accident and personal liability clauses within the scope of 30.000 Euro and the insurance must be valid in the Schengen Area.

Personal Liability: This clause comes into play in case of any damage while staying at the company/institution where the internship is held, and therefore it is mandatory for Erasmus+ internship mobility. Therefore, Erasmus+ is mandatory for internship mobility.

7

About documentation of how the participant will make a living in Germany

If the university in Turkey can't confirm the full amount of the incentive (currently 750 Euros) (for example, if the student is responsible for all or part of the payment), the parents' or applicant's bank statements with sufficient balance are accepted.

Bank sponsorship letter can be obtained from participant parents. There must be a money that has not been deposited in the last 1 month. Receipts of newly deposited account balances shortly before the application is made are not accepted. The money must have been there for the last 3 months.

The parent who will be the sponsor must write a signed sponsorship letter for the participant. A copy of the sponsor's ID is also required.

In the visa letter to be prepared for the participant by Erasmus+ office, if the participant is entitled to receive a grant, the amount of the grant will also be stated in this letter.

